



AGENDA

FCLA Governing Board	7 am	
Type of Meeting	Start Time	Adjournment Time
September 10th, 2018	Lightning Room	Julia Squier
Date	Meeting Location	Recorded by

Attendance/ Guests/ Introductions: Patrick Lee, Mary Hanson, Kim Willems, Renee Ulman, Lori Krueger, Stephanie Lewandowski, Gregg Syring

- **Approval of August Minutes** – moved to October meeting
- **Nomination of Stephanie Lewandowski to FCLA Board** –moved to October
- **Staff Related**

Curriculum (Kristie) –

Email update from Kristie: Back to school night is 9/17. We usually have some a pamphlet explaining the role of the board and we have one explaining donations/fund raising. Will we continue to use these and/or do we want additional documents available for parents? I have received emails from a couple of community members as to collaborative opportunities. We are still in the process of trying to find the best way to organize this and make it available to the students. Lori talked about the first week and the planning that students (especially seniors) did to make sure that students have a year long plan to make sure that they are getting the credits they need.

MyLC – software functioning (Kristie) - *changes being made and aren't being told. Good connection with person that is assigned to our school. Had a meeting with her during registration.*

Discussion about MyLC, Canvas, and Infinite Campus - do we close out quarter credits? Renaissance does quarter credits. What do the other charters use? Short term challenges to using MyLC- needs to be part of the strategic plan, are we going to continue to use this system? GPA considerations and scholarship considerations need to be kept in mind

Enrollment update (Lori) – *Question in August. Having the application out there- means there is less information shared between the district office and FCLA. Two students hanging out there that haven't been enrolled. Seems like there has to be more checks. Were are at 96. We had seven students on the books that moved, or decided to not be part of FCLA. Perception that FCLA is the first one on the chopping block when it comes to certain things (FTE) When we are under 102 students our FTE is always in jeopardy. 3rd Friday*

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enrollment was just done.

Staffing update (Patrick) – Discussion about FTE and can the board sustain some FTE if the enrollment goes down. We have spent money on teacher stipends before. Will have more information at the next meeting. Two new staff members are working well, spent the summer training has been a good transition.

- **Cash Flow Update** (Patrick) - Patrick went over the budget.
- E10 \$141.00
- Activity account \$5000.00
- 501c3 \$3000.00
- Book account (curriculum buy out) \$2600
 Need to be frugal- we will still get \$5600 which is per pupil allotment from the district (state). \$3900 of that will come out for MyLC. If we are put in a spot where we can't pay for it, the district will help in some way (if there is a hardship).
 Support staff- secretarial staff and support needs to come out of our FTE (AI question?)
 Greg and Kevin have reviewed the contract- administrative support is given to the school by the district language - district will say that we have secretaries (student services, guidance, etc...). Is it a possibility to require a registration fee for FCLA? For services that are above and beyond.

MyLC payment - request denied by district
Kristie – professional development request
Budgeting Process

- **Strategic Initiative –**

Bylaw revisions-

Role of Board – editing of duties and responsibilities to align with mission
 Greg discussed the structure of the board. Community Outreach, Student/Enrollment Outreach, Fundraising- all critical. Are we fulfilling our contract- board needs to be aligned with the requirements of the contract and bi-laws. We have no metrics to see how well we are doing as a board. The Why is just a beginning. Came to the same conclusion as our discussion this morning (finances, staffing and enrollment are key to this school).

Have to have some specific to dos once after the October meeting. Mary will be gone in October- Greg will step in to facilitate that meeting.

Outreach- Building community on Facebook and Instagram- instead of doing a newsletter- how to promote those platforms. How can the board be part of that? Doing a monthly post.

Prospective Board Members – align with needs Letter that goes out to parents about board interest during the Back to School Night.

- **Charter School Council Update** (Mary) – Mary will ask AI if he can add fundraising to the agenda so we can hear what other charter schools are doing. What is the role of this meeting? Purely informational and not collaborative. Also Mary shared the agenda with the group. Renee

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said that KA, VNS, and APM would be good schools to look at when it comes to governing board structure as well as fundraising and sustainability.

- **Adjournment**

Upcoming Events:

Board Meeting – Monday, October 8th, 2018 at 7 am in the Lightning Room

North/FCLA Meet and Greet – Monday, September 17th, 2018 from 6:30 – 8:30 pm

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