

## MINUTES

FCLA Governing Board	7 am	8:00 am
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
October 8th, 2018	Lightning Room	Julia Squier
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

**Attendance/ Guests/ Introductions:** Patrick Lee, Lori Krueger, Kristie Moder, Gregg Syring, Kevin Tubbs, Julia Squier

- **Approval of August & September Minutes** – Julia motioned to approve August and September minutes; Gregg 2<sup>nd</sup>; passed unanimously
- **Nomination of Stephanie Lewandowski to FCLA Board** – Julia nominated Stephanie Lewandowski to the board; Lori 2<sup>nd</sup>; passed unanimously; her human resource background will be an asset
- **Staff Related**
  - Curriculum** (Kristie) – just starting new 5-week rotation; Grigson Mansion volunteer experience for students was very successful
  - MyLC – software functioning** (Kristie) – design changes – Shelly, rep from MyLC, trained FCLA staff and is very responsive to questions – getting used to new changes; MyLC providing student tutorials
  - Enrollment update** (Lori) – 1 new student the 2<sup>nd</sup> week of school; 2 dropped; currently at 94; 7 students who applied never enrolled at FCLA; AASD charter enrollment online (communication process) and open enrollment interferes with our ability to track students and their commitment to FCLA; board letter could be sent to those 7 students to follow up regarding their decision process
  - Marketing** – suggested for new FCLA marketing material to focus on high-impact practices we have to students connected and engaged in community – outside experiences, diverse; meaningful connections of staff to students; capstone project; we are the education to connect you to your future career goals; refresh our message (graduation rate and school/job placement satisfaction – board needs to follow up regarding that data); have current FCLA students market to future students – possible workshop; Kim and Stephanie could be guest speakers – also AASD resources, maybe Kylie
  - Staffing update** (Patrick) – FTE remains same
- **Cash Flow Update** (Patrick) -
  - Update** – expenses include \$13.09 for books and \$124.92 for supplies – Sherwin Williams
  - MyLC payment - request denied by district** – Julia plans to reach out to Ben to express FCLA's need for grading program reimbursement; school district needs to provide support because current AASD program cannot be modified; something so critical to school's

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infrastructure needs to be provided; our commitment to our students is to provide community-based leadership opportunities - requires financial support; recommend Mary, board president, & Julia to reach out to Ben for face-to-face meeting

**Budgeting Process/Funding Request Process** – we need to be more proactive not reactive; first step is related to district covering grading expense and then set yearly budget with specific allocations – very limited if district does not cover grading program expense; contemplating fee option to parents at registration and/or for field trips

- **Strategic Initiative** –

**Bylaw revisions** – discussion next month

**Board Planning – editing of duties and responsibilities to align with mission** (Kevin) – more proactive than reactive; clarification of needs and assign

**Prospective Board Members** – align with needs – greater discussion next month

**Sustainability** – Julia contacted 2 parents, one from Thrivent - \$250 stipend for special workshop/event; will meet with Karen Iverson, non-profit consultant; opportunity for nonprofit planning on a shoestring budget – event has passed but possible future workshop would work well as we look to improve board functioning

**Critical Path** – Governing Board, Community Partnerships, Revenue

- **Charter School Council Update** (Patrick) – discuss at next meeting; future changes regarding current, half-day charters?

- **Adjournment**

**Upcoming Events:**

**Board Meeting** – Monday, November 12<sup>th</sup>, 2018 at 7 am in the Lightning Room

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