

MINUTES

<u>FCLA Governing Board</u>	<u>7 am</u>	<u>8:15 am</u>
Type of Meeting	Start Time	Adjournment Time
<u>May 13th, 2019</u>	<u>Lightning Room</u>	<u>Julia Squier</u>
Date	Meeting Location	Recorded by

Attendance/ Guests/ Introductions:

- **Approval of April Minutes** – Julia motioned to approve April minutes; Lori 2nd; passed unanimously
- **June Retreat – date, agenda & details** – discussion to adjust date to Thursday, June 13th from noon-4 pm to allow as many as possible to attend but decided **Monday, June 17th from 4-7 pm** was best option (Julia will reserve lightning room) and Kristie will inform staff; agenda will include fundraising (showcase/fundraiser) and setting business sponsorship levels; also student fee options; **enrollment strategy is priority/critical** – what is it that board can do and needs to do; how can internships lend to financial support; how do you get commitment from students earlier; partner with North to look how we can contribute/benefit from business coalition initiatives - Patrick will check with Dave if he has time to join us; adding new board members and determining exec board is also important as Mary will be ending her term with board, staying until September
- **Enrollment**
Update – no new additional applications (approximately 90)
Short-term strategies – Fox Valley non-profit leadership initiative – board recruitment, etc. – how can we learn from others; possible board members; Kevin will reach out to Kim O’Brien – contact person; KA student numbers lower over last couple years – 7 total this year
- **Staff Related**
Curriculum (Kristie) – Kristie will send out email regarding senior exit interview – usually toward the end of May
MyLC (Kristie) – working fine; really wanting to make Infinite Campus work for cost-benefit; Kristie asking to speak with someone directly at Infinite Campus; 10% of budget on grading max – how can you assist to fit our school’s needs; Patrick will reach out to Matt Zimmerman – we want to adopt the district platform for grading (Patrick will call and request meeting)
- **Cash Flow Update**
Current Cash Flow (Patrick) – \$800 budget after MyLC for next year – down to about \$4700 for district funding next year; \$104.16 was an expense for Vet lunch with students

FCLA Mission Statement:

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- **Senior Recognition Update** – arrive between 5:00/5:15 to North Commons; Patrick will assist with videotaping after students receive their certificates; Stephanie will get water; programs are finalized with student speaker and senior awards; Jodi Schabo is assisting with food preparation (light appetizers and snacks)
- **Adjournment**
- **Scholarship Application Evaluations (for those who can stay after)**

Upcoming Events:

Senior Recognition – Sunday, May 19th, 2019 – Appleton North Commons @ 6 pm (reception) & 6:30 pm program start

June Retreat - Monday, June 17th, 2019 at 4 - 7 pm in the Lightning Room

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