

# FOX CITIES LEADERSHIP ACADEMY

(Formerly Appleton Career Academy)

## MINUTES

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<u>ACA Governing Board</u>	<u>7:00 a.m.</u>	<u>8:00 am</u>
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
<u>January 9<sup>th</sup>, 2017</u>	<u>North Lightning Room</u>	<u>Julia Squier</u>
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

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**Attendance/ Guests/ Introductions:** Patrick Lee, Joy Kapheim, Kim Willems, Kevin Tubbs, Lori Krueger, Gregg Syring, Julia Squier

- **Approval of December Minutes** – Lori nominated to approve; Gregg 2<sup>nd</sup>; passed unanimously
- **Staff update**
  - Curriculum** (Kristie) – finishing Shakespeare and starting foundations
  - Enrollment/Student Recruitment** (Lori) – at 17 student applicants which is good – mostly freshmen; shadow day 26<sup>th</sup> of Jan; target at 40; students’ schedules entered next week; Patrick attending West High School tonight – info session for incoming freshmen; Charter School Fair is this coming Sat, Jan 14<sup>th</sup> on the 3<sup>rd</sup> floor at the City Center from 10-noon; Board is welcome to attend; Patrick and Kristie will be there; not sure if Kristie has students attending also?
  - Cash Flow update** (Patrick) – expenses included bus, food and lab supplies, travel expenses, MyLC software; additional line item is the endowment fund at \$2076 – Patrick will meet with Julie at AEF to learn more about our endowment fund
- **Charter School Governance President Meeting update** (Joy) – Al Brandt is district contact person regarding charter schools and group will learn from his experiences locally and state-wide; as a group, they have chosen to meet more often (every other month – Joy will attend and touch base with Mary H) to discuss best practices for charter schools - increase collaboration between all charter schools; principal group and board group will meet separately and Al leads both groups
- **Strategic Initiative Update – name change/logo creation** (Gregg) – meeting between Patrick, Kim, Dayton, Renee and Al to talk specifically about branding; focus on mission statement and tagline truly reflecting school, as well as honoring ACA’s positive past; Gregg, Patrick and Renee will meet Thursday to come up with short 2 sentence explanation regarding change – clarity for charter school fair; goal is for name change, signage, etc to be completed by this fall; college and career readiness is important to express – life-long skill development focus; college testimonials key; will determine rolls for board members and involvement more than at monthly meetings is necessary; Gregg will have timeline at next meeting
- **AEF Matching Funds Proposal** – Kevin made motion to apply for the AEF Matching Endowment Fund – AEF will match up to \$6000 of funds raised between Feb 1, 2017 and March 31<sup>st</sup>, 2018 – minimum of \$5000 required; Gregg 2<sup>nd</sup>; passed unanimously; parent board members willing to jumpstart donation with \$500 total contributions to encourage other parent contributions; Joy and Kevin will assist with the fundraising subcommittee; Julia will submit application shared this morning with edits by today - 4 pm deadline
- **Adjournment**

*FCLA Mission Statement:*

*Empowering students to find their passion through collaboration, innovation and exploration.*

**Upcoming Events:**

**Next Board Meeting:** Monday, February 13th, 2017, at 7 am in the North Lightning Room

**Charter School Fair:** Saturday, January 14, 2017, from 10 am to noon, at City Center Plaza in Appleton (board invited to go – Patrick will be there as well as Kristie)

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