



MEETING MINUTES

ACA Governing Board	6:45 – 8:15 a.m.	8:15 a.m.
Type of Meeting	Start Time	Adjournment Time
January 20, 2014	North H.S. – Lightning Room	Julia Squier
Date	Meeting Location	Recorded by

- **Agenda Additions/General Information**

Attendance - Patrick Lee, Renee Ulman, Lori Krueger, Barry O'Connor, Mary Welch, Rita O'Brien, Dayton Henderson, Julia Squier

Minutes from Dec; Lori motioned to approve; Barry 2nd; approved unanimously

- **ACA Enrollment Report**

Current status and 2014-15 enrollment – about 15% of students who applied came from private schools; the rest are Roosevelt, Einstein and Wilson; more applicants than space for; cap is 35; currently at 41; end of Jan is deadline; Lori will send letter to applicants stating we received application and please communicate any change in your application status; siblings take priority; lottery of applicants who apply by deadline; if additional FTE granted for 10 more students, staff may consider raising cap; Barry will check with Judy B regarding lottery clarification and deadline application flexibility

Lori is being trained on new grading system which takes standards-based curriculum and percentages; do we need MyLC?; Lori really likes Infinite Campus; Kettle Moraine has infinite campus – not sure it has the capability?; with Patrick's knowledge of Infinite Campus, that may be the route to go saving the cost of My LC (\$3800)

- **Budget**

Knowledge grant – pending laptop purchase; will add money from Race and purchase after referendum vote

Expenditures – FTE purchase for Moder; bus to Bethesda (\$7798)

Revenue - HOSA, Fright Night, Race Fundraiser (\$2975)

Buyout from text books – waiting on figures yet; Patrick and Renee have asked many times Quarter Mile Race Final Report - \$1551; Dayton made donation and KC matched; they also compensate volunteer hours

Other: Database Program (Jennifer-Demo at Feb. meeting)

501(c)3 – pending; not assigned yet – back log of applications; shared info with Valley New; Montessori requested help; do we work together with other charters to fundraise?; do we look at a minor consulting fee?; no cost then no perceived value?; decided copies free, but charge a \$50 consulting fee for time after

ACA Mission Statement:

Empowering students to find their passion through collaboration, innovation and exploration.

- **Staff Report**

Foundations first 2 weeks of semester; seniors working on Capstone and research paper; Leadership certificate, employability skills and career cluster skills is focus because we will receive funding from DPI, as much as \$1000-\$1500 per certificate – district receives that money, so we need to determine how ACA will then receive the \$; portfolio set up to show evidence of each skill; Sponsorship from Boldt – show our system?; work-based coordinator is needed; Jennifer said she would help; Julia will meet with Ian once a week to keep website updated – she will email Julie P

Mon. 13th Meeting with staff re: Sustainability – see attached notes; sustainability should be outside staff responsibilities and beyond what parents are contributing; need to hire a marketing/internship coordinator to deal with immediate needs

Need Position Descriptions for all involved:

Board Members - done

Principal – James H might have posting; Patrick will check

ACA Coordinator - done

Staff – Renee will check on staff postings; check with Terry?; do we ask for participation in one evening event

Others as they are added

- **Sustainability**

Concerns with fundraisers: Fright Night – younger students, is it worthwhile?, survey students?; Code Name Fun/Race provides some relief, but will not sustain ACA; what is the payback vs. time invested

Mission – the leadership certificate aligns with school objective; funding from certificates could potential be answer to sustaining

Plan – what are yearly expenses of ACA?

Competition or Cooperation with other Charters?

Need for additional staffing or contract work – make it a priority; need to address immediate needs as well as something for future

Media Management-Website/Newsletters/PR/Survey Results – how to apply what we have/know and market

Database Management – a piece of sustaining

Internship Supervisor – key to leadership certificates and additional funding from DPI

Staff Support - Was the letter sent effective? Maybe during an orientation meeting ask parents?

Development staff – Oshkosh person to consult/advise?

- **Committees**

Board Development

Committee needed to begin search – Barry will email something

- **Adjournment at 8:15 am**

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