



# MEETING MINUTES

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ACA Governing Board	6:45 am	8:15 am
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
June 2, 2014	Appleton North Lightning Room	Julia Squier
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

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**PLEASE NOTE TWO IMPORTANT SUMMER DATES....**

**Monday, July 14<sup>th</sup>** is date for our July governing board meeting at 6:45 am in the Lightning Room - *not* July 7th because of the holiday weekend

**MONDAY, AUGUST 18th from 9:30 am -3 pm** - Governing Board retreat with our business meeting from 9:30-10am; location TBD, possibly an ACA classroom?

- **Roll Call / Attendance/Guests**

Ian Flom (ACA student guest previewing ACA website modifications), Renee Ulman, Mary Welch (was here and will possibly return later), Julia Squier, Terry Maves, Patrick Lee, Lori Krueger, Jennifer Dieter, Mark Kloehn, Rita O'Brien

- **Announcements**

Barry O'Connor– discussion how to honor Barry for his years of service to the school; suggestions included.... a plaque, one time grant toward school, rename yearly scholarship after him with explanation regarding his impact to ACA – get Barry's input regarding criteria; Terry motions to name the annual ACA scholarship given during Senior Recognition Night after Barry; Renee 2<sup>nd</sup>; pass unanimously; Terry suggested that every year when the scholarship is announced, we explain who Barry is and how he impacted ACA; Julia will type up letter to Barry and email draft out; discussion regarding scholarship criteria (add financial aid criteria and teacher input?); we need to establish more specific criteria – focus on student who demonstrates the mission of the school and how this student exemplifies ACA; example of additional info on application: how many years in ACA, teacher recommendations

501c3 – approved and Patrick should be getting a letter; EIN wasn't recognized as of yet

- **Approval of May's Meeting Minutes**

Lori Krueger moves to approved minutes; Terry 2<sup>nd</sup>; approved unanimously

- **ACA Enrollment Report**

2014-15 enrollment – about 100 (\$5509 is projected income from AASD - based on 108 students); using new computer system so work in progress, lost 3 freshmen but gained 3 current freshmen; 2 additional students asked for waivers outside district – district told they wait to July; approximately 28 seniors; no current wait list; numbers are fairly stable; now looking at last minute additions due to scheduling conflicts; review recruiting strategies from last year; ACA and Kaleidoscope connection?; max is 120? (30 in each class is really full – more FTE needed if we reach those numbers); recruiting and marketing should focus on

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past graduate successes – first ACA class are now graduating from college (completed degree in 4 years and a job in career field says it all)

- **Budget**

Reference above - projected income from AASD for 2014/2015 based on 108 students is \$5509; need to plan budget for the next school year, identify needs and potential expenses as well as potential resources for new income & present in full at annual meeting

- **Staff Report**

Senior Recognition & Exit Interviews – discussion regarding both end of the year activities; graduation was a little underwhelming compared to last year, but during exit interviews, students excelled; impressed with plans whatever they are (maybe not college path), motivation to succeed and passion; suggested to implement class speaker criteria

- **Sustainability/Leadership**

Status of new board member recruiting – Joy Kapheim would be interested; Jeff Lange from Omni Resources is interested - Rita gave info; Dayton said Mary Lokensgard is interested (legal expertise); Terry motions based on credentials to accept the prospective board members listed; Mark 2<sup>nd</sup>; pass unanimously  
Orientation – Renee and Terry meeting informally; Dayton can attend too; Renee, please email Terry and Dayton to coordinate brief board orientation meeting for interested new board members

Annual Retreat – Monday, Aug 18<sup>th</sup> from 9:30-3 pm; topics include website/social media plan, recruitment/marketing strategies, end of the year formalities - scholarship criteria/senior night speaker criteria

- **Governance**

ByLaws Amendment – Dayton motioned to accept proposed changes; Jennifer 2<sup>nd</sup>; approved unanimously  
See final below....

3.2 Number of and Criteria for Directors. The Board shall consist of voting Directors and non-voting Directors. The Board shall consist of no fewer than five (5) and no more than fourteen (14) voting Directors who shall be elected pursuant to § 3.4. Directors shall be sought who bring different expertise and perspective to the Board, ensuring representation from parents and community members. At a minimum, the voting Directors shall consist of (1) parent of a student currently enrolled in the Charter School, two (2) ex-officio Charter School staff members and two (2) members of the community at large. Parent Directors may continue as community Directors if their student leaves the Charter School. The non-voting ex-officio Directors shall include principal of the Charter School and the Career and Technical Coordinator who will give a report out at each meeting during the year. Other qualifications for Directors and criteria for the selection process may be established from time to time by the Board.

Term. Ex-officio members will serve as long as they hold the position of Charter School staff, principal, or Career and Technical Coordinator. All other Voting Directors shall serve for three (3) years or until their successor is elected and qualified. The terms of the Directors shall be

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staggered such that 1/3 (one-third) of the Directors begin their terms each year. Directors assume their duties at the next scheduled Board meeting following election. Directors may be re-elected with a limit of two consecutive terms. By a majority vote, the Board has the option to extend by one year the final term of a Director who is also an Officer if no other qualified candidate is available.

Change in Filing Dates – Mary will coordinate with Patrick amended bylaws and filing

- **Adjournment** - Dayton motions adjournment; Mark 2<sup>nd</sup>; pass unanimously

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