



MEETING MINUTES

ACA Governing Board	6:45 a.m.	8:00 a.m.
Type of Meeting	Start Time	Adjournment Time
May 5, 2014	North H.S. –Lightening Room	Julia Squier & Rita O'Brien
Date	Meeting Location	Recorded by

- **Future Dates:**
Next board meeting – Monday, June 2nd at 6:45 am in the Lightning Room
ACA Recognition Night – Sunday, May 18th (confirm FVTC as location; \$500 flat fee; 32 seniors with guests so approximately 96 plus staff and board; students free and guests pay; Mary Hansen will confirm UW Fox Valley Culinary Theatre at 6 pm; great location and it worked well last year - see motion under staff report)
- **Roll Call /Attendance/ Guests**
Renee Ulman, Mary Welch, Julia Squier (partial), Terry Maves, Patrick Lee, Jennifer Dieter, Mark Kloehn, Rita O'Brien, Dayton Henderson
Student guest - Ian Flom, website modifications; unfortunately WIFI was down; he will attempt presentation (showing updates) next month
- **Approval of Last Month's Meeting Minutes** – Motion to approve by Terry; second by Renee; passed unanimously
- **Proposed Amendment to ByLaws**
Board Membership and Appointments for School Staff – Scholz agreed with Mary's recommendation to not attach terms limits to staff; student component of board membership to be modify also – students visit meeting to present, but no active roll on board – no student senators; recommended 2 parent board members, but leave as minimum of one; leave 2 voting staff members; add exofficio to staff member board member - allow for extra terms; Recommended to retain some of the current board members, we state that designation of terms September; Barry O'Connor has resigned and will not be attending the meetings any more since he was elected to be on the AASD School Board.
Mary will bring the changes to the next meeting for Board vote and approval Officers to sign forms - next month
- **ACA Enrollment Report**
Down approximately 2 students due to Special Education scheduling. Closer to 100 students; current enrollment 106. Important to gain and retain the freshmen.
- **Board Leadership Report**
Looking for Board members to support the vision of Leadership and connection to funds of community support.
Renee is putting together an electronic board member packet for solicitation
Joy Kapheim, Fox Cities Chamber is a Board prospect - Jennifer will contact her

ACA Mission Statement:

Empowering students to find their passion through collaboration, innovation and exploration.

Jeff Lang, Omni Resources – Rita will contact
School Specialty prospects – Mary Hansen looking into
KC Connections – Dayton looking into
Mark Richards – Appvion (Barry to close the deal)
Tom Boldt- Boldt Construction – (Barry to close the deal)
John Zuliger – Insurance Agent in town is a prospect (Mary W. will contact)

- **Proposed Committee Structure & Exec Board Positions**

Mary is willing to stay on as President

Vice President Position is important and needs to be filled –No one offered to fill this position-Rita will fill in as needed

Terry will stay on in the Board as the ACA Enrollment

Check with Julia to see if she is willing to stay on as Secretary - Julia will stay

Renee is willing to take on the Treasurer position

Need a structure for active committees to happen when appropriate, but not a standing meeting.

Roles that need to be filled:

- Lead for the ACA Enrollment for sustainability - Terry
- Corporate Support- Internship stipend – ask business
- Grants – Mary meeting with district to determine fiscal contribution
- Personal Contributions- Dayton & Jennifer
- Marketing/Public Relations – Mark interested with Jennifer related to the database; Mary interested in marketing also
- Sustainability- Patrick looking for consultant to address business sponsorship
- Board Officers- Nomination and Election Process
- Board Members – Rita and Jennifer interested; Recruitment, Orientation and Committee Assignment, and Development
- Bylaws and Policy Review
- Annual Reports- Julia willing, as secretary needs to track all documents

- **Faculty/Staff Update**

Graduation & Field Trip

Concern of not enough space for graduation– will limit the number of people families can bring if needed

- **Board Retreat**

Discussion regarding Time and Place – tweaking committee structure possible focus;

July 21st from 8-2 pm or 10-3 pm, weeks of July 21st for meeting doodle - Julia will send out with minutes; July 7th - annual meeting

- **Budget**

Used some of the knowledge grant for the museum field trip - \$440 Art Museum Deposit, \$240, Field Trip expense
KC Donation of \$750

- **Adjournment**

Mary motioned to adjourned; Renee 2nd; passed unanimously

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