



# MINUTES

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ACA Governing Board	6:45 – 8:15 a.m.	8:15 a.m.
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
Nov.10, 2014	North H.S. – Lightning Room	Julia Squier
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

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- **Attendance/ Guests/ Introductions** - Mary Welch, Patrick Lee, Renee Ulman, Julia Squier, Mark Kloehn, Jeff Lang, Lori Krueger, guest speaker later in the meeting - Molly Bernhardt, AP Montessori School
- **Approval of September Minutes** - Motion to approve by Renee; second by Mark; passed unanimously
- **ACA Enrollment Report** – one shadow day so far – 27 attended - very successful; application is up and running; added shadowing date info and post high school plans as requested info on the application; priority deadline is end of the semester; online application open to Feb 1; verification after deadline worked well last year and will do again this year; follow up with a welcome day and/or ACA t-shirt?; infinite campus will print out course outline - Patrick will check on that; district will assist with requirement to translate all application related documents in Hmong and Spanish - most already are - Patrick is following up on that
- **Budget** - ACA, Inc. acct. listed separately from district accts; \$2438.87 in spending year to date from sub, pupil travel, supplies and district dues; operating account total is \$25,548.13; activity accounts total \$21,973.51; fundraising to date: Board Member Contributions - \$1050; Parent Contributions from Back to School Night & mailing (just sent out) - \$200; Alums - waiting on address info
- **Staff Report**  
**Sustainability Issue:** Staff turnover and recruitment (no update); with Mrs. Dechant gone, studio time has assisted with missing teacher; drawback is it only allows one other seminar team taught; IT additional instruction time once a week would be helpful addition  
**Post Crescent article** (Renee will email link): highlighted ACA and partnership with history museum neon exhibit – podcast, brochure, video; fieldtrip next Thursday with Community Foundation and artist; great, productive partnership  
**IT instruction** - once a week for an hour; any connections people may have, please forward to Renee; adjunct teacher providing instruction regarding innovated, cutting-edge technology uses in the business community would be great  
**Showcase plans** - neon exhibit work and will try to bring in Jeff, History Museum curator; some seniors talking about internships, senior capstone project, portfolios  
**Charter School Fair** – went well; Mary, Renee and students were present; a few visitors have already set up shadow days
- **School Activity Report**

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*Empowering students to find their passion through collaboration, innovation and exploration.*

Senior Scholarship highlights - see summary from Terry below; financial need component suggested; staff input/ranking recommended as attachment to application, mention/promote scholarship application process/dates during foundations; included 1-2 year accredited schools, as well as 4 year - trade, tech or university; number of scholarships and/or amount dependent on fundraising efforts for the year; portfolio should impact decision more than GPA or ranking - GPA/class ranking not as critical

Terry's notes:

- The scholarship should be named the "Barry O'Connor Scholarship" at least for the next three years. After that the name could be changed or remain the same at the discretion of the board at that time.
- February 15<sup>th</sup> would open the scholarship applications period. There should be a six week time span during which the applications would be accepted. Applications would be turned in by April 30<sup>th</sup>.
- There would be a minimum of 4 board members reviewing applications. Board members would review with staff input.
- There would be two options for a scholarship. One scholarship in the amount of \$250 would be awarded to a student attending a two year accredited school (example: Fox Valley Tech, UW Menasha), and a \$500 scholarship awarded to a student attending a 4 year accredited school (example: UW Oshkosh, Lawrence University).
- Depending on the amount of scholarship money available there would be one \$500/\$250 scholarship awarded (\$750) or two \$500/\$250 (\$1500) scholarships awarded. Our group thought it would be nice to have four scholarships awarded.
- Scholarship criteria would include a resume, a short essay (no longer than one page), GPA in the top 50% of class. An emphasis on "need" would be included. There would be no letter of recommendation needed.
- Award winners (including past winners) would be listed on the website and promoted in Appleton North publications. In addition we would create an area within the school to put up a picture, name, and year of graduation of award winners.
- This is the information from my notes. Perhaps Mary and Mark can add their thoughts. I did talk to Barry about our thoughts on naming the scholarship after him for the first 3 years (and then ??) and he was fine with that.

Needed from committee moving forward:

1. Description for students
  2. Procedure for review
  3. Rating sheet for reviewers
- **Guest Presentation: Molly Bernhardt, AP Montessori** - Parent Involvement in Governance - Molly explained the structure of their governing board/working committees, duties/responsibilities of each group and how they function with each other
  - **Sustainability/Marketing**

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**Website Update** – facebook and/or twitter - need to keep updated or not utilize at all; can you post to both?; work in progress updating examples of student work; programmer - Eric Dempsey is a parent willing to help; Jeff willing to help get a programmer to assist Ian

**Database Update** - Ben, the ACA student intern, has entered all data on LGL

**Marketing Workshop** - newsletter article to follow student in ACA – personal story impact; powerful to share a student’s personal story when looking for future board members or promoting ACA

- **Adjournment at 8:15 am** – motion to adjourn; Mark 2<sup>nd</sup>; passed unanimously

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