



MINUTES

ACA Governing Board	6:45 a.m.	8:00 a.m.
Type of Meeting	Start Time	Adjournment Time
August 10, 2015	North H.S. – Lightning Room	Julia Squier
Date	Meeting Location	Recorded by

- **Agenda Changes/General Announcements**

Attendance: Renee Ulman, Mary Welch, Julia Squier, Terry Maves, Patrick Lee, Mary Hansen, Rita O'Brien, Jennifer Dieter, John Swartz, Tim Hager, Gregg Syring, Mary Downs, Joy Kapheim

Welcome new board members – thank you for the time and talents you bring to the board!

- **Review of June Minutes**– Terry moved to approve June minutes; Mary 2nd and passed unanimously

- **Budget**

Budget format change – itemized additions top, deductions on bottom; can't sustain the FTE spending based on our projected additions; additional revenue from businesses or other avenues; strategically see where we want school to be 10 years from now – sub-committee needed to guide strategic planning process and link to fundraising needs

Administrative Support – how do we go about hiring support for staff/board? – liaison to manage little green light & donor acknowledgement (Dayton's wife offered services?); tap into Patrick's secretary?; Jennifer will write up a job description and talk with Dayton (Renee – anything staff needs, let Jennifer know)

- **ACA Enrollment Report** – 114 students; 37 new freshmen out of total 45 new students; 103 last year; 2 freshmen not returning

- **Staff Report**

Staffing update – Renee has a new role as Fine Arts Coordinator and ACA Coordinator (80/20); Tuesday & Thursday afternoons will be spent in ACA; FTE posted to take Renee's teaching assignment; Elyse Lucas (60% in ACA) is joining ACA – former ACA student teacher with Renee Ulman, was an elementary art teacher in Menasha and teacher at Lawrence; Art history major, so team teaching with Mr. Ropella will be a natural fit; great community art connections

Patrick recommends and Renee makes motion for the board cover Elyse's \$1000 cost to cover contract break with Menasha; Tim 2nd; passed unanimously; Patrick will take care paying this expense

ACA Mission Statement:

Empowering students to find their passion through collaboration, innovation and exploration.

Renee recommends Kristie take the .1 FTE originally slated for Renee, but with new responsibilities of Fine Arts Coordination, Kristie will take over day to day coordinating

- **Board Activity Reports**

Outgoing officer recognition – Thank you Mary for your service and dedication to ACA

Strategic planning/follow up from items discussed at the retreat - \$1000 approximate cost for professionals; looking to board for expertise?; what do you see ACA looking like 5 years from now; ACA has strong focus of delivery – financial & marketing component; framing core area and how board framework looks; staff sees math component/computer science component; Marketing/communication important - audience & messages focus (prioritization of tasks important)

Tim & Gregg willing to lead strategic planning

- **Adjournment**

Motion to adjourn by Joy; 2nd by Mary H; passed unanimously

Next meeting: Monday, September 14th, 2015; **2nd Monday 7 am**; Jennifer will send meeting notice

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